

## COMMUNICATION

**WE WILL BE DOING OUR COMMUNICATING THROUGH EMAIL. IF YOU CAN NOT POSSIBLY BE CONTACTED IN THIS FASHION, PLEASE LET US KNOW IMMEDIATELY.**

### Emails To Expect

**Class Invoice**

**Costume Invoice**

**Winter Newsletter**

**Spring Newsletter**

**Recital Newsletter**

**Summer Newsletter**

NOTE: There will be more emails besides the ones listed above. Please keep an eye out for them and check your junk folder if necessary. We want to make sure that you are informed about what events are happening next, what to expect, and what you need to do if it involves you.

**WHEN YOU COMMUNICATE WITH US, WE PREFER THAT YOU DO IT THROUGH EMAIL OR A PHONE CALL. A TEXT IS FINE IF YOU ARE USING A PHONE # WE HAVE ON FILE.**

NOTE: We would greatly appreciate it if you would please notify us directly when you can not attend class. This shows respect to us and to the rest of the class. Thank You

**ON OUR WEBSITE YOU WILL FIND LISTED ALL THE IMPORTANT DATES AND CURRENT NEWS OF WHICH YOU NEED TO BE AWARE.**

[WWW.ATIMETODANCE2015.COM](http://WWW.ATIMETODANCE2015.COM)

**Classes start in August and end just prior to Memorial Day.**

### Performances

**Christmas** – Certain classes participate in this show at Quaker Heights Nursing Home (Dec.)

**Spring** – Each class (with the exception of the adult classes who only do one) is assigned to two nursing home shows that take place in April (Not mandatory but encouraged)

**Recital** – We request that all students perform with the exception of a few non-performance classes. It is our hope to bless others with what you have learned. (May)

### Class Pictures

**We will have pictures taken of all the students in full costume during regular class time (May)**